



WILSON COUNTY FAIR, INC.

September 22-27, 2026

2026 Outside Vendor Contract

PLEASE READ CONTRACT CAREFULLY AS CHANGES HAVE BEEN MADE FOR 2026

This Agreement is made between the Wilson County Fair, Inc.; and

PLEASE PRINT CLEARLY

Vendor Name _____
Contact Name _____
Address _____
City _____ State _____ Zip _____
Cell Phone _____
Email _____

Space size (INCLUDING TONGUE & EXTENSIONS):

- _____ 10' wide \$550.00
- _____ 15' wide \$750.00
- _____ 20' wide \$950.00
- _____ 25' wide \$1200.00
- _____ 30' wide \$1500.00

ALL SPACES ARE 15' DEEP

1. **Space:** All stands must be approved as to overall appearance and size; conform to electrical and water hook-up procedures and placed as directed by Fair Management. **Any signs, awnings, extensions beyond the specified space are subject to space availability and approval by Fair Management.**

2. **Space Location:** Please complete the items below as they apply to your operations and supply with this application, a photo of your stand:

- **Size of stand/wagon/completely open:** _____ feet wide by _____ feet long. **(INCLUDING TONGUE & EXTENSIONS)**
- **Orientation:** Service windows are on the _____ side, _____ back or _____ both.

Vendor location will be based on size and orientation of vendor wagons, electricity required, and receipt of deposit. **All signs, condition tables, etc. must remain within the assign space, not in the walkways.** Special request may be made in writing before July 31, 2026. All locations will be determined by Fair management.

3. **Deposit:** A deposit of \$200.00 is to be paid when contract is submitted. Deposit must be received for contract to be considered. Deposits are not refundable after July 31, 2026. All remaining charges are due before 10:00 AM on September 1, 2026. **Four vendor passes and two parking passes or other credentials will not be issued until payment is made in full.**

4. **Menu Items:** **Food booths may sell only those items listed and approved on the contract.**

Please list and submit a menu of the items you wish to sell. You will be notified of approved items that you may sell during the Fair by 7/31/26. **A \$50.00 fine will be in effect for selling items not approved by Fair Management, and the establishment will not be allowed to continue to display or sell that item. Second violation may result in revocation of contract for 2026 and subsequent years as well as losing your current deposit.**

5. **Indemnification:** Vendors and/or vendor's employees/staff does hereby release and discharge Wilson County Fair, Inc., its officers, directors, volunteers, employees and others representing it from all causes of actions, claims, rights or demands whatsoever in law or equity including the right to make a claim for loss, injury or death resulting from any omission, negligent or non-negligent, occurring on the premises being occupied by the vendor, invitees or guests.

6. **Insurance:** Vendor agrees to provide a certificate of insurance for not less than **\$1,000,000.00** combined single limit bodily injury and property damage naming Wilson County Fair, Inc. as additional insured by 9/1/26. Vendors will not be permitted to operate without insurance certificate.

7. **Terms:** All terms of this contract are binding and subject to mandatory arbitration or legal action before the court in Wilson County, North Carolina.

8. **Time & Dates:** Any space which has been reserved and **not occupied** by 10:00 AM on September 22, 2026 voids this agreement unless an extension is granted by the Fair Manager. All trailers, tents, displays, etc. must remain intact until the close of the Fair. **Vendor trucks/trailers/booths must be open when the Fair gates open each day and remain open until entry gates are closed. Vendors may be closed on Sunday only with pre-approval by Fair Management.** However, vending unit must remain on fairgrounds until Fair closes on Sunday evening. Please notify the Fair Manager if you will be closed on Sunday. Failure to operate during these hours will result in forfeiture of space without refund.

9. **Vendor Vehicles:** **Midway closes to all supply vehicles 45 minutes before gates open each day. Tuesday through Friday: 3:15 pm and Saturday and Sunday: 11:15 am. All vehicles must be removed to protect our Fair patrons.**

10. **Sub-renting** of space is prohibited and voids this agreement without refund.

11. **Food: Food concessions must be approved** by the Wilson County Health Department and certificate displayed in a visible location. The facility will be inspected by the City of Wilson Fire Department to ensure adequate safety and fire suppression systems. Vendors who do not meet fire standards will not be allowed to open until the violation is corrected and verified by fair staff.

12. **Advertising:** All signs must be within vendors designated area. The posting or distribution of handbills, coupons, fliers or other advertising matter, including raffle tickets, is prohibited on the fairgrounds except from the booth of the licensed vendor.

13. **Booth Appearance:** Booths must be neat in appearance and made of quality materials. Fair management has the right to reject any booth that is untidy, unsafe, or unsatisfactory appearance with no refund on fees paid. Management's decision is final.

14. **Grease/ Trash:** A grease collection facility is provided free of charge to vendors. All grease must be placed in the grease bin or returned to its original containers and placed in the grease collection bin on the fairground. No dumping of grease in sewers, storm drains and garbage containers on the ground. A **\$300.00** fine will be assessed for improper dumping of grease. **Cardboard boxes are to be flattened** and placed in dumpsters, not placed in food court/midway trash receptacles. Vendors are expected to keep clean the area surrounding their location and remove their trash daily prior to opening. Dumpsters will be available and located on the premises for use.

15. **Electricity:** Concessionaires must request ample power in advance and pay an electric fee based on power usage. (See attached Electrical Use Agreement.) Water and electric lines must be marked with a vendor's name tag which will be available in the Fair Office. Electric outlets and load requirements will be determined by Fairground Management. Any electrical outlets used over the allotted **one outlet will be subject to an additional \$50.00 charge per outlet.** Surge protectors used to protect sensitive equipment may be used as long as no more than two items are plugged into it. All additional electrical hook-ups must be approved by Fair Management.

16. **Glass Containers:** Beverages shall **not** be sold in glass containers. Vendors must replace beverages which are distributed in glass containers with paper/plastic/Styrofoam cups.

17. **Conduct/Distribution of Materials:** Exhibitors must operate in a legitimate and courteous manner. The Fair reserves the right to require the removal of any objects, which in the opinion of management; is offensive, hazardous or might adversely affect the Fair's image. Such conduct shall be grounds for immediate termination of contract. Fair Management's decision is final with no arbitration.

18. **Pet Policy:** Pets will not be permitted on the premises during events. Only Americans with Disabilities Act (ADA) compliant services animals are allowed (emotional support animals are not ADA compliant, even with a doctor's note). Animals that are ADA

approved must be on a leash with proper documentation. Violation will result in a **\$100.00** fine. We reserve the right to review said documentation prior to approval.

19. RV's & Supply Trucks: There will be a **\$200.00** charge for each RV hook-up. Supply trucks connected to Fairground electricity will be assessed a charge based on the amount of amperage being used (30/50 amps – see Electrical Service Agreement. Violators will be charged **\$200.00** rent plus a **\$100.00** fine.

20. Taxes: Due to changes in North Carolina Department of Revenue regulations, vendor must provide the Fair a copy of their Certificate of Registration (commonly known as Tax ID number).

Please sign and return original contract with a minimum deposit payment of \$200.00 by May 31, 2026. A signature is required to process the application. A copy will be emailed or mailed back for the vendor's records.

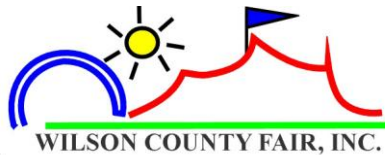
LESSEE:

LESSOR: WILSON COUNTY FAIR

By (Signature): _____
Print Name _____
Date: _____

By (Signature) _____
Print Name _____
Date _____





PO Box 3085
Wilson, NC 27895

Electrical Service Agreement, 2024

(For use with both inside and outside vendors)

1. The following electrical usage charges will be effective at the Wilson County Fair.
2. Use of additional power not approved in advance will result in a **\$100.00** fine, termination of service or both without refund.
3. Exhibitor/vendors must provide proper size and approved cable to connect to the Wilson County Fair’s distribution panels.
4. Fair Management may refuse to connect electrical service to equipment not considered safe.
5. No generators allowed.
6. No electrical service will be performed until payment has been received by the Fair Office.

(Circle your power needs and return with contract)

ELECTRICAL PRICES ARE AS FOLLOWS

110V One Pole (Service require 3 wire cords)

- A. 20-amp service, 144 KWH -----included in rent
- B. 30-amp service, 216 KWH-----\$80.00

220V Two Pole (Service requires 4 wire cords)

- C. 30-amp service, 396 KWH-----\$100.00
- D. 40-amp service, 528 KWH-----\$110.00
- E. 50-amp service, 660 KWH-----\$130.00
- F. 60-amp service, 792 KWH-----\$145.00
- G. 100-amp service, KWH----- \$185.00

Please mail completed application to:
Wilson County Fair, Inc
PO Box 3085
Wilson, NC 27895