

2025 Commercial Exhibit Indoor Vendor Contract

This agreement is made between the Wilson County Fair, Inc. and

Vendor _____ Contact Name _____

Address _____ City _____ State ____ Zip _____

Phone _____ E-Mail _____

Website _____

Exhibit Hall A- \$300.00 per space _____ # of spaces desired

Checks should be made payable to The Wilson County Fair, Inc.

1. **Space:** Space rented inside for September 22-27, 2026 will be 8 feet by 10 feet in Exhibit Hall A or Exhibit Hall B. Fair patrons enter through Exhibit Hall A. One 8-foot table and 2 chairs are provided with each booth. Pipe and drape are also included. Additional tables may be rented if desired.
2. **Location:** Exhibit location will be based on the number of spaces desired, electricity required, and the date of deposit paid. Fair management will determine space location. All applications and deposits are due by May 31st, 2026. Application review and approval will be made no later than July 31st, 2026.
3. **Electricity:** Exhibitors must request ample power in advance. An additional charge may apply for sites requiring beyond traditional 110 power.
4. **Deposit:** Fifty Percent (50%) of the total cost is to be paid when space is reserved and is non-refundable after July 31, 2026. Balance is due before 10:00AM on September 22, 2026. Each space will receive four (4) vendor passes and (2) parking passes. A list of names is required for all individuals working booths. Additional passes will be available for \$25.00 each. **Vendor passes will NOT be issued until rent is paid in full.**
5. **Purpose:** Exhibitor agrees to use the above premises solely for the purpose of selling or displaying the following items:

6. **Items for Sale:** Exhibitors may only display or sell items listed and approved on the contract. Exhibitors will be charged a \$50.00 fine for selling items not approved by Fair Management and will not be allowed to continue to display or sell that item. Second violation may result in revocation of contract for 2026 and subsequent years.

7. **Indemnification:** Exhibitor/vendor and/or vendor's employees/staff does hereby release and discharge Wilson County Fair, Inc., its officers, directors, volunteers, employees and others representing it from all causes of actions, claims, rights or demands whatsoever in law or equity including the right to make Claim for loss, injury or death resulting from any omission, negligent or non-negligent occurring on the premises being occupied by the vendor, invitees or guests.
8. **Insurance:** Exhibitor agrees to provide certificate of insurance for not less than **\$1,000,000.00** combined single limit bodily injury and property damage naming the Wilson County Fair, Inc. as additional insured. **Vendors will not be permitted to operate without insurance certificate.**
9. **Time and Dates:** Any space which has been reserved and not occupied by 10:00AM on September 22, 2026 voids this agreement and forfeiture of your deposit unless an extension is granted by Fair Management. All displays must be opened when the Fair opens each day and remain open until the exhibit hall is closed. **Preapproval for early closure or closure on Sundays must be approved by Fair Management.**
10. **Terms:** All terms of this contract are binding and subject to arbitration or legal action in Wilson County, North Carolina Courts. Sub-renting of space is prohibited and voids this agreement.
11. **Food:** All food menus must be approved by Fair Management and inspected by the Wilson County Health Department if required by law.
12. **Booth Appearance:** Exhibits and booths must be neat in appearance and made of quality materials. Fair Management has the right to reject any booth that is not of quality appearance with no refund of fees paid. Management decision is final.
13. **Glass Containers:** Beverages shall **not** be sold in glass containers. Beverages which are distributed in glass containers must be served in paper/plastic/Styrofoam cups.
14. **Advertising:** The posting or distribution of handbills, coupons, flyers or other advertising matter is prohibited except from the booth of the licensed vendor.
15. **Conduct:** Exhibitors must operate in a legitimate and courteous manner. Fair Management reserves the right to require the removal of any objects, which in the opinion of management is offensive hazardous or might adversely affect the Fair's image. Such conduct shall be grounds for immediate termination of contract with refund. Fair Management decision is final with no arbitration.
16. **Pet Policy:** Pets will not be permitted on the premises during events. Only Americans with Disabilities Act (ADA) compliant services animals are allowed (emotional support animals are not ADA compliant, even with a doctor's note). Animals that are ADA approved must be on a leash with proper documentation. Violation will result in expulsion from fairgrounds and/or a **\$100.00** fine.
17. **Vendor Vehicles:** Midway closes to all supply vehicles 45 minutes before gates open each day. Tuesday through Friday: 3:15 pm, Saturday and Sunday: 11:15 am. All vehicles must be removed to protect our Fair patrons.

Please sign and return contract along with your remittance to the address below.

LESSEE:

LESSOR: Wilson County Fair, Inc.
